



## APPLICATION FOR FREE ZONE REGISTRATION

Please tell us how you will be incorporated, tick the appropriate box

- Company Registered Overseas
- Company Registered in Nigeria

### **1. Company Details**

Company Registered Name: \_\_\_\_\_

Address of Head Office:

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Contact name: \_\_\_\_\_

Office Address in Nigeria:

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Contact name: \_\_\_\_\_

If not registered in Nigeria, is it your intention to register: YES \_\_\_\_\_ NO \_\_\_\_\_

**2. Nature of Present Business Operations:**

**3. DPR Registration Number/ Notarised Copy Overseas Incorporation:**

**4. Description of activity: oil producing, exploration; drilling; callibration**

**5. Countries in West Africa in which the Company has other Operations:**

**6. Proposed Business Activity in the Free Zone:**

Please give a brief outline of the main operation of the proposed activity of the Company in the space provided below, and attach a one-page project summary:

**7. List of Required Facilities**

Undeveloped Land: \_\_\_\_\_ sq. mtrs.  
 Developed Land: \_\_\_\_\_ sq. mtrs.

Concrete Stacking Area: \_\_\_\_\_ sq. mtrs.  
 Warehouse Space: \_\_\_\_\_ sq. mtrs.  
 Factory Premises: \_\_\_\_\_ sq. mtrs.  
 Office Accommodation: \_\_\_\_\_ sq. mtrs.  
 Equipment Requirement: \_\_\_\_\_ sq. mtrs.  
 Residential Accommodation: \_\_\_\_\_ No. of persons

**8. Expected start date:**

\_\_\_\_\_

**9. Cargo Movement**

Please indicate the projected cargo movement from your Project:

<b><u>Estimate of Imports:</u></b>				
	<u>Type of Cargo</u>	<u>Tons</u>	<u>Container</u>	<u>Value</u>
Through Onne Port	_____	_____	_____	_____
By Air	_____	_____	_____	_____
By Road	_____	_____	_____	_____

<b><u>Estimate of Exports:</u></b>				
	<u>Type of Cargo</u>	<u>Tons</u>	<u>Container</u>	<u>Value</u>
Through Onne Port	_____	_____	_____	_____
By Air	_____	_____	_____	_____
By Road	_____	_____	_____	_____

**10. Understanding:**

In accordance with Section 9 (1) of the Federal Government Decree No 8 of 29th March, 1996, we formally apply for Free Zone registration to operate in the Onne Oil & Gas Free Zone.

We also fully understand that the Free Zone Management has the right to screen all applications and to accept projects that comply and to reject applications that are not consistent with the development requirements of the Onne Oil and Gas Free Zone.

Name of person signing: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Company Stamp

## **ONNE OIL & GAS FREE ZONE For Official Use Only**

1. Company Profile

Company Name: _____
DPR Approved Activities: _____
_____

**2. Free Zone Management Comment**

Comment:
Facility Leased:
Project Recommended: . <u>YES:</u> _____ <u>NO:</u> _____ .
Signed:
Date:

**3. Onne Oil & Gas Free Zone Authority - Project Endorsement**

Comment:
Signed:
Date:

● Documentation Required (Please attach certified copies)

**1. NIGERIAN REGISTERED COMPANIES:**

- DPR Certificate
- Certificate of Incorporation
- Memorandum and Articles of Association
- Company Brochure/Profile
- Contact Person, Designation, Phone Numbers and Address of Company
- Report of the Feasibility Studies of the intended investment in the Zone (Business Plan)
- Financial Profile & Personnel Profile
- Sources of funding (Local or Foreign)
- Companies last three years Audited Account (Not applicable to Companies less than one year in operation)

**2. OFFSHORE COMPANIES:**

- Certificate of Incorporation or Notarized Copy of Overseas Incorporation
  - Memorandum and Articles of Association
  - Company Brochure/Profile
  - Contact Person, Designation, Phone Numbers and Address of Company
  - Report of the Feasibility Studies of the intended investment in the Zone (Business Plan)
  - Financial Profile & Personnel Profile
  - Sources of funding
  - Companies last three years Audited Account (Not applicable to Companies less than one year in operation)
- Affidavit issued by a Notary Public that the entity is Oil & Gas related Company.

**3. FREE ZONE INCORPORATION:**

- Memorandum and Articles of Association
- Pre incorporation meeting with the promoters
- Minimum of \$500,000 Share Capital, Registry Stamp Duty of 0.75%
- Company Brochure/Profile
- Contact Person, Designation, Phone Numbers and Address of Company
- Report of the Feasibility Studies of the intended investment in the Zone (Business Plan)
- Financial Profile/FDI & Personnel Profile
- Sources of funding

**4. OFFICIAL CONFIRMATION FROM NPA/TERMINAL OPERATOR OF FACILITY LEASED**